

JNC Staffing Matters Committee Minutes

Date: 17 October 2013

Time: 6.50 - 7.00 pm

PRESENT: Councillor H L McCarthy (in the Chair)

Councillors D A Johncock and N B Marshall, Mrs J A Adey

7 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor S F Parker and Councillor R J Scott.

8 DECLARATIONS OF INTEREST

There were no declarations of interest.

9 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That the Press and Public be excluded from the meeting during consideration of minute 10 as it contains exempt information as defined in Paragraphs 1-7, Part 1, Schedule 12A (as amended), more particularly as follows:-

Minute No 10 – Head of Planning and Sustainability – To consider the outcome of the recruitment and selection process.

Information relating to any individual.

(Paragraph 1, Schedule 12A, Local Government Act 1972)

[The distress that could be caused to the individual is not commensurate with the benefits of disclosure to the public.]

10 HEAD OF PLANNING AND SUSTAINABILITY

The Committee considered the outcome of the recruitment and selection process for the post of Head of Planning and Sustainability.

It was noted that a full, transparent and comprehensive process had been undertaken, with two full days utilised for this important appointment.

The Chairman placed on record his thanks to the Committee for all their work, commitment and integrity throughout the process, commenting that it had been an enjoyable and demanding experience.

The Committee agreed that all four short-listed candidates had performed well and Members also wished to place on record their thanks for the work and support from SOLACE Enterprises throughout the process.

Members agreed that the post should be offered to Penelope Tollit, subject to the receipt and confirmation of satisfactory references, pre-employment checks, and the successful completion of the 6 month probation period for all new employees of the Council. The Committee also agreed to delegate authority to the Corporate Director to negotiate the starting salary, within the published salary grade for the post.

RESOLVED: That

- a) Penelope Tollit be offered the position of Head of Planning and Sustainability.
- b) The appointment to be subject to the receipt and confirmation of satisfactory references, pre-employment checks, and successful completion of the 6 month probation period for all new employees of the Council.
- c) Authority be delegated to the Corporate Director to negotiate the starting salary with the successful candidate, this to be within the published salary grade for the post.

Chairman

The following officers were in attendance at the meeting:

Ian Hunt	- Democratic Services Manager
John McMillan	- Head of Human Resources
Karen Satterford	- Chief Executive
Ian Westgate	- Corporate Director